HOW TO PAY YOUR GRADUATION FEE ONLINE

**Step 1:**
Titan Online → Student Center → My Academics

**Step 2:**
Select **Apply for Graduation**

**Step 3:**
Select **Pay Fee**
Note: Button will only appear after first submitting application.

**Step 4:**
Select the desired method of payment; select **Continue Checkout**
Step 5:
Complete payment information form; select **Continue Checkout**

Step 6:
Check box for service charge; select **Continue Checkout**

As part of your payment, you will be charged a service charge of $3.16.

I understand that my transaction includes a non-refundable service charge of $3.16.

Step 7:
Review information and select **Submit Payment**

Please confirm the information below. To submit your payment, click on the 'Submit Payment' button.

<table>
<thead>
<tr>
<th>Items Selected</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Graduation Check / Diploma Fee</td>
<td>$115.00</td>
</tr>
<tr>
<td>Service Fee</td>
<td>$3.16</td>
</tr>
<tr>
<td><strong>Total Amount</strong></td>
<td><strong>$118.16</strong></td>
</tr>
</tbody>
</table>

**Payment Information:**
- Credit Card Number:
- Expiration Date:
- Cardholder Name:
- Address:
- City:
- State/Province/Region:
- Zip/Postal Code:
- Country:

Submit Payment