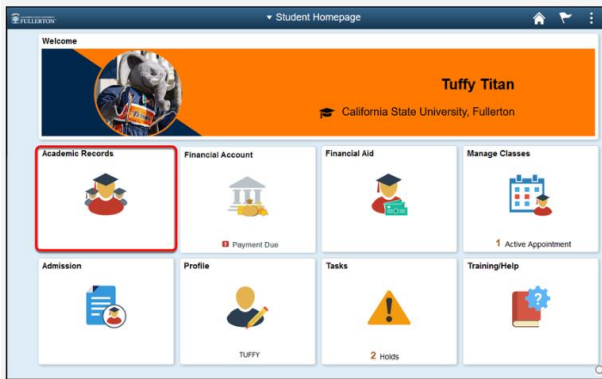
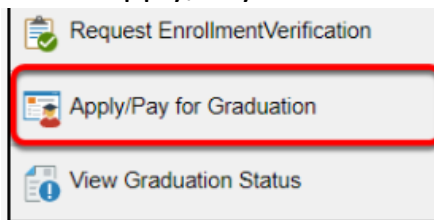


# HOW TO APPLY FOR GRADUATION

1. Log in to the campus portal and access the Student Homepage in Titan Online.
2. Click on the Academic Records tile.



3. Select Apply/Pay for Graduation from the left menu.



4. Select the Academic Program.

**Select Program and Degree**

Tuffy Titan

Apply for Graduation

**Select Program and Degree**

Select the academic program in which you wish to apply for graduation by selecting its description.

**Select an Academic Program**

Academic Program **Undergraduate Program** Career Undergraduate

Degree Bachelor of Arts

**Major** Math/Probability/Stats 1MJ 1BA

5. Use the drop-down menu to select your expected graduation term.

Apply for Graduation

**Select Graduation Term**

The academic program listed here was selected to apply for graduation. If this is not correct, return to the previous page and select a different academic program.

Select a valid term to apply for graduation by selecting a value from the dropdown. Only terms in which you are able to apply for graduation will be displayed.

Program Undergraduate Program Career Undergraduate

Degree Bachelor of Arts

**Major** Math/Probability/Stats 1MJ 1BA

Select the appropriate term from the drop down. If no values are found, you are not eligible to apply for graduation at this time.

Expected Graduation Term

## 6. Review the graduation instructions and then click Continue.

Apply for Graduation

### Select Graduation Term

The academic program listed here was selected to apply for graduation. If this is not correct, return to the previous page and select a different academic program.

Select a valid term to apply for graduation by selecting a value from the dropdown. Only terms in which you are able to apply for graduation will be displayed.

Program Undergraduate Program Career Undergraduate  
Degree Bachelor of Arts  
Major Math/Probability/Stats 1MJ 1BA

Select the appropriate term from the drop down. If no values are found, you are not eligible to apply for graduation at this time.

Expected Graduation Term Spring 2022

### Graduation Instructions

Undergraduate students should apply for graduation a minimum of 1 year in advance of the anticipated graduation date to allow sufficient time for review of degree requirements prior to the last term of registration. Graduate students should refer to deadlines published by the Office of Graduate Studies at <http://www.fullerton.edu/admissions/CurrentStudent/Graduation.asp>.

Select Different Program

Continue

## 7. Verify that the information listed is correct then click Submit Application.

Apply for Graduation

### Verify Graduation Data

Verify that all data is correct.

If the academic program/degree is not correct, select the Select Different Program button to select a different value.

If the term is not correct, select the Select Different Term button to select a different value.

If everything is correct, select the Submit Application button to continue the process.

Program Undergraduate Program Career Undergraduate  
Degree Bachelor of Arts  
Major Math/Probability/Stats 1MJ 1BA  
Expected Graduation Term Spring 2022

### Graduation Instructions

Undergraduate students should apply for graduation a minimum of 1 year in advance of the anticipated graduation date to allow sufficient time for review of degree requirements prior to the last term of registration. Graduate students should refer to deadlines published by the Office of Graduate Studies at <http://www.fullerton.edu/admissions/CurrentStudent/Graduation.asp>.

Select Different Program

Submit Application

Select Different Term

## 8. You have successfully submitted your application for graduation. Click Pay Fee.

**\*\*Your graduation check is NOT complete until you pay the graduation check/diploma fee\*\***

Saving Page

Apply for Graduation

### Submit Confirmation

✓ You have successfully applied for graduation.

Pay Fee

9. Follow the steps on the screen to pay your graduation check/diploma fee by credit card or electronic check.

The screenshot shows a payment interface. On the left, under "Step 1 of 2: PAYMENT METHOD", there are two radio button options: "Credit Card" and "Electronic Check". Below these are "PREVIOUS" and "NEXT" buttons. On the right, the "ORDER SUMMARY" section contains a table with the following items:

ITEM	AMOUNT
Graduation Check/Diploma Fee	\$115.00
Subtotal	\$115.00
<b>Total</b>	<b>\$115.00</b>

At the bottom of the order summary is a "CANCEL MY TRANSACTION" button.

10. If you did not pay your graduation check fee when you applied for graduation, you can return to the Apply/Pay for Graduation page and click on the Pay Fee button.

The screenshot shows the "Apply for Graduation" page for user Tuffy Titan. It includes a "Select Program and Degree" section with the instruction: "Select the academic program in which you wish to apply for graduation by selecting its description." Under "Select an Academic Program", there are three radio button options: "Undergraduate Program" (selected), "Career", and "Undergraduate". Below this, the "Degree" is set to "Bachelor of Arts" and the "Major" is "Math/Probability/Stats 1MJ 1BA". A "Pay Fee" button is highlighted with a red border.